



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

JOSH STEIN • Governor

DEVPUTTA SANGVAI • Secretary

MARK PAYNE • Director, Division of Health Service Regulation

VIA EMAIL ONLY

July 16, 2025

Catherine Cummer

catharine.cummer@duke.edu

No Review

Record #: 4837
Date of Request: July 9, 2025
Facility Name: Duke HomeCare & Hospice
FID #: 943138
Business Name: Duke University Health System, Inc.
Business #: 640
Project Description: Relocation of administrative office
County: Durham

Dear Ms. Cummer:

The Healthcare Planning and Certificate of Need Section, Division of Health Service Regulation (Agency) received your correspondence regarding the project described above. Based on the representation in your request and the CON law **in effect on the date of this response to your request**, the project as described is not governed by, and therefore, does not currently require a certificate of need. If the CON law is subsequently amended such that the above referenced proposal would require a certificate of need, this determination does not authorize you to proceed to develop the above referenced proposal when the new law becomes effective.

This determination is binding only for the facts represented in your correspondence. If changes are made in the project or in the facts provided in the correspondence referenced above, a new determination as to whether a certificate of need is required would need to be made by this office. **As a reminder, it is unlawful to offer or develop a new institutional health service without first obtaining a certificate of need. The Department reserves the right to impose sanctions, including civil penalties and the revocation of a license, upon any entity that offers or develops a new institutional health service without first obtaining a certificate of need.**


Please do not hesitate to contact this office if you have any questions.

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF HEALTH SERVICE REGULATION
HEALTHCARE PLANNING AND CERTIFICATE OF NEED SECTION

LOCATION: 809 Ruggles Drive, Edgerton Building, Raleigh, NC 27603
MAILING ADDRESS: 809 Ruggles Drive, 2704 Mail Service Center, Raleigh, NC 27699-2704
<https://info.ncdhhs.gov/dhsr/> • TEL: 919-855-3873

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

Sincerely,

A handwritten signature in cursive script, appearing to read "Cynthia Bradford".

Cynthia Bradford
Project Analyst

A handwritten signature in cursive script, appearing to read "Micheala Mitchell".

Micheala Mitchell
Chief

cc: Acute and Home Care Licensure and Certification Section, DHSR



Catharine W. Cummer
Regulatory Counsel, Strategic Planning

July 9, 2025

Via Electronic Mail

Ms. Micheala Mitchell
Chief
Healthcare Planning and Certificate of Need Section
Division of Health Service Regulation
2704 Mail Service Center
Raleigh, NC 27699-2704

Ms. Azzie Conley
Chief
Acute and Home Care Licensure and Certification Section
Division of Health Service Regulation
North Carolina Department of Health and Human Services
1205 Umstead Drive
2712 Mail Service Center
Raleigh, NC 27699-2712

Re: Relocation of Administrative Office for Duke Home Care

Dear Ms. Mitchell and Ms. Conley:

The purpose of this letter is to notify the CON and Licensure Sections of the relocation of administrative office services for Duke HomeCare & Hospice and to request confirmation that this relocation does not require certificate of need review or other regulatory action. Duke HomeCare & Hospice are not creating any new home health offices or hospice facilities, are not moving counties, and are not changing the scope of services or the patient population to be served.

For contact purposes, the current address for these administrative services is: 4321 Medical Park Drive Ste 101 Durham, NC 27704. The new address will be: 12 Moore Drive, Suite 200, Durham, NC 27709.

The anticipated schedule is to have the following services moved on or about July 28: Medical Records, Human Resources, Business Development, Finance, and Development.

The following services will be moved on or about August 11: Executive-Level Management, Duke Home Hospice Corporate Office, Bereavement Services, and Referral Center.

The following services will be moved on or about August 25: Duke Home Health Office, Home Health and Hospice Inventory Related Staff, Nursing Informatics/Teaching, Device Support, and other Administrative Staff.

If you need any further information or need Duke to file any specific licensure forms, please let me know. Thank you for your attention to this request.

Very truly yours,

Catharine W. Cummer

Catharine W. Cummer

cc: Cooper Linton

From: [Catharine Cummer](#)
To: [Conley, Azzie](#); [Mitchell, Micheala L](#)
Cc: [Butler-Watson, Peggie M](#); [Stancil, Tiffany C](#); [Cooper Linton](#); [Lara Orgain](#)
Subject: [External] To State No Review Letter Change of Home Health Office Address
Date: Wednesday, July 9, 2025 9:43:15 AM
Attachments: [To State No Review Letter Change of Home Health Office Address.pdf](#)

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Ms. Conley and Ms. Mitchell,
I hope you both are doing well. I am writing to notify your sections of a relocation of the administrative offices of Duke HomeCare & Hospice. Please let us know if you need any additional information. Thank you very much,
Yours,
Catharine

Catharine W. Cummer
Regulatory Counsel, Strategic Planning
Duke University Health System
Office 919-668-0857 | Cell 919-423-6928